**Wassim Khemici**

wkhemici@berkeley.edu | 650.245.0171 | Foster City, CA 94404 | [LinkedIn](https://www.linkedin.com/in/wkhemici/) | [GitHub](https://github.com/wkhemici) | [Portfolio](https://wkhemici.github.io/portfolio/)

**PROFESSIONAL SUMMARY**

Technical Writer with extensive writing, editing, design, content management, and marketing experience. Recent graduate of the UC Berkeley Extension Coding Boot Camp, receiving a Web Development certificate honing skills in HTML,CSS, JavaScript, and React.js. Detail oriented with a desire for polished aesthetics through the use of front-end coding and design. Skilled in clear concise communication, polished writing, and masterful editing.

**EDUCATION**

**University of California**, Berkeley Extension

**Coding Full-Stack Certificate** (May 2019)

**University of California**, Berkeley

**Bachelor of Arts**, English (August 2016)

**TECHNICAL SKILLS**

Tech: HTML5, CSS, JavaScript, Node.Js, Express, jQuery, React.js, Github, MySQL, Firebase, Heroku, Mongo, Materialize, Bootstrap, CRUD, Media Queries, APIs, JSON, REST, and AJAX

Design/Software: Adobe InDesign, Lightroom, Acrobat, WordPress, Microsoft Suite, SEO (Search Engine Optimization), and MailChimp

**WORK EXPERIENCE  
Content & Marketing Coordinator**                                                                                        
**JODI Group, Inc.** | San Francisco, CA                                                           March 2017–February 2019

* Effectively wrote, edited, and managed all of the company’s written copy
* Tastefully designed layouts, presentations, and more with Adobe InDesign, Acrobat, and Lightroom
* Played integral role in the development of the new company website and blog with Wordpress
* Significantly increased views-per-article and SEO for company blog [49miles.com](http://www.49miles.com/author/wassim/)
* Conducted mass email marketing with MailChimp, and mass direct mail marketing with Quadient
* Conceptualized and managed content calendar for blog, social media accounts, and print

**Writer, Literature and Writing Tutor, Professional Editor** Freelance | Bay Area, CA                                                                                    August 2014–Present

* Coach undergraduates to refine their academic writing and editing skills
* Advise on literary analysis, thesis formation, and reading comprehension strategies
* Consult with students on the creation of successful, powerful college applications
* Write and edit content for various publications, businesses, and professionals

**Student Intern**Carnegie Foundation for the Advancement of Teaching | Stanford, CA June 2013–August 2014

* Managed the company’s organizational and administrative duties
* Coordinated educational seminars, and research programs
* Gathered research data and creates analytic reports